Rural Water District #4

Okmulgee County, Oklahoma

By-Laws

Article 1

Name and Place of Business

Section 1. The name of this corporation shall be Rural Water District No. 4, Okmulgee County, Ok.

Article 2

Corporate Power

Section 1. The corporate powers of the District shall be vested in the Board of Directors, hereinafter referred to as the “Board”.

Article 3

Purposes and Objectives

Section 1. The purpose and objectives of this District are as follows:

1. To acquire water and water rights and to build and acquire pipelines and other facilities, and to operate the same for the purpose of furnishing water to serve the needs of owners and occupants of land located within the District, and others as authorized by these By-Laws.
2. To borrow money from any Federal or State agency, or from any other source, and to secure said loans by mortgaging or pledging all of the physical assets and revenue and income of the District, including easements and rights-of-way.
3. Any loan made or insured by United States Department of Agriculture will be authorized by a majority vote of all the members present at a special meeting or at an annual meeting of the members.
4. To hold such real and personal property as many come into its possession by will, gift, purchase, or otherwise, as authorized by law, and to acquire and dispose of such real and personal property, including rights-of-way, and easements, wherever located, and as may be necessary and convenient for proper conduct and operation of the business of the District.
5. To establish rates and impose charges for water furnished to participating members and others.
6. To enter into contracts for the purpose of accomplishing the purposes of the District with any person or governmental agency.
7. To cooperate with any person or with any governmental agency in any undertaking designed to further the purposes of the District.
8. To do and perform any and all acts necessary or desirable for the accomplishment of the purposes of the District which may lawfully be done by such District under the laws of the State of Oklahoma.

Article 4

Water Users

Section 1. Water shall be supplied only to rural residents of land located with the District. Provided, however, that the Board may make water available to the public for purchase at such distribution points as it may establish.

Section 2. No owner of land located within the District shall be eligible to become water subscriber unless he has first subscribed and paid for one or more Benefit Units. Tenants occupying land located within the District may become water subscribers: Provided, that the owner or someone on behalf of the owner, has subscribed and paid for one or more Benefit Units in favor of the land or premises occupied by the tenant.

Article 5

Right to Vote

Section 1. Only participating members shall have the right to vote, and each participating member shall be entitled to a single vote, regardless of the number of Benefit Units to which he may have subscribed: Provided, all owners of land located with the District shall be eligible to vote at meetings of landowners until ninety (90) days after a declaration of availability of Benefits Units and unit fees has been entered by the Board in its minutes. There shall be no proxy voting, and no dual ownership of Benefit Units for voting purposes. A participating member may be an individual, firm, partnership, association, or corporation.

Participating members shall be:

1. Owners of land located with the District who has subscribed to one or more Benefit Units: Provided, payments of charges are current on at least one of the Benefit Units.

Article 6

Benefit Units

Section 1. The Board shall at the proper time cause a declaration of availability of Benefit Units for subscription to be entered in its minutes and shall establish a unit price for said subscriptions. The meter deposits of existing users shall be credited toward the price of a Benefit Unit. Each Benefit Unit shall carry with it the obligation of paying a monthly meter charge from the time the service is available. The Board in its discretion may from time to time, if the capacity of the District’s facilities permit, make additional Benefit Units available. Subscriptions for Benefit Units shall be given preferences and priority in the order in which received. The Board may refuse the subscription for a Benefit Unit in favor of a particular tract of land located within the District or impose special conditions on granting the same if in the judgement of the Board, the granting of said subscription and the furnishing of water pursuant thereto, would impair the service to the other water users in the locality or be uneconomical, unfeasible, and place an undue burden on the District. Any landowner who feels himself aggrieved by such denial, or imposition of special conditions may appeal from the action of the Board to a vote of the members, or special meeting of the members called for such purpose: Provided, the decision of the Board shall stand, unless three-fourths of all participating members (or landowners at meeting where the only qualification to vote is ownership of land within the District) vote in favor of a motion to overrule the decision of the Board.

Section 2. Upon the purchase of Benefit Units, the owners of land shall designate the tract of land to which the Benefit Units shall be assigned, and the Benefit Unit shall not be transferred from one tract of land to another within the District without the approval of the Board. The owner of lands subscribing for more than one Benefit Unit to assign to one tract of land shall at the time of said subscription designate as nearly as practical the location of said tract where he intends to utilize said Benefit Units and no major change in action shall be made without the approval of the Board. Benefit Unit Certificates shall be issued by the Board, signed by the Chairman and the Secretary, showing name of the owner, and tract of land to which the Benefit Unit is assigned, numbered consecutively in the order in which issued.

Section 3. The consideration paid for Benefit Units shall be considered donations to the District and shall in no event and under no circumstances be refunded to the subscriber.

Section 4. Benefit Units shall follow the title of the land unless the owner of the land designates otherwise. Owners may transfer Benefit Units from one tract of land to another tract owned by them within the District, subject however, to the approval of the Board. No transfer in ownership of Benefit Units shall be permitted without the approval of the Board. No transfer will be approved unless all charges against the Benefit Units are paid. All transfers when approved shall be recorded in the books of the District.

Section 5. Each Benefit Unit shall entitle the owner to not to exceed one line from the District’s water system. Each line shall serve not to exceed one residence or business establishment together with the necessary and usual outbuildings.

Section 6. Failure to pay the minimum monthly meter charge, or failure to pay for water used through a meter shall constitute a forfeiture of the Benefit Unit 6 months after last payment on account. The District will mail notice of such default of the tenant to the landowner at last known address as shown on the books of the District 30 days prior to forfeiture.

Article 7

Election of Directors

Section 1. The Board of this District may consist of seven members., all of whom shall be participating members of the District. Provided, however, that the original Board shall consist of owners of the land located in the District. The Directors elected at the time of the incorporation of the District shall be elected for staggered terms of three years, and shall serve until the expiration of the term for which they were elected as shown by the minutes of the original meeting of the landowners until the successors are elected and have qualified. At each annual meeting of the participating members, the participating members shall elect for a term of three years the number of Directors whose terms of office have expired. A director shall be eligible to succeed himself. When a city or town is a part of a Rural Water District, the Board of Directors must be composed of residents of said city and town in direct proportion to the number of users in said city or town: Provided further, that when a Rural Water District is totally within the municipal city limits of a city or town, the Board of Directors of the Rural Water District shall be the Governing Body of the town.

Section 2. Immediately following the annual meeting of the participating members, the Board shall meet and shall elect a Chairman, Vice Chairman, Secretary, and Treasurer, from among themselves, each of whom shall hold the office until the next annual meeting of participating members and until the election and qualification of this successor unless sooner removed by death, resignation, or for cause. The office of the secretary and treasurer may be held by one person.

Section 3. Any vacancy in the Board, other than from the expiration of a term of office, shall be filled by appointment by the remaining members of the Board. The disqualification of a Director as a participating member of the District or failure of any original Director to become a participating member within 30 days after subscription to Benefit Units are made available, through action of the Board, shall operate to disqualify him as a Director and crate a vacancy in the office of the Director.

Section 4. A majority of the Board shall constitute a quorum at any meeting of the Board.

Section 5. Any Director of the District may be removed from office for cause by a vote of not less than three-fourths of the participating members of the District at any annual or special meeting called for that purpose. The Director shall be informed in writing of the charges preferred against him at least ten (10) days before such meeting, whether regular or special, and at the meeting shall have an opportunity to present witnesses and be heard in person to answer thereto. Officers of the Board may be removed for cause of vote of three (3) of the members of the Board, and employees and agents discharged or removed from office at any time by action of the Board. When the Board of Directors is the governing body of the city or town, they many not be removed except by due process of city government.

Article 8

Powers and Duties of Directors

Section 1. The Board, subject to the restrictions of law, and these By-Laws, shall exercise all the powers of the District and without prejudice to or limitation upon their general powers, it is hereby expressly provided the Board shall have, and is herby given, full power and authority in respect to the matters as hereinafter set out:

1. To select and appoint all agents and employees of the District or remove such agents and employees of the District for just cause, prescribe such duties and designate such powers as may not be inconsistent with these By-Laws, and fix their compensation and pay for faithful services.
2. To borrow from any source money, goods, or services and to make and issue notes, and other negotiable and transferable instruments, mortgages, deeds of trust and trust agreements, and to do every act and thing necessary to effectuate the same.
3. To prescribe, adopt and amend, from time to time, such equitable and uniform rules and regulations, as, in their discretion, may be deemed essential or convenient for the conduct of the business and affairs of the District, and the guidance and control of its agents and employees.
4. To fix charges to be paid by each water user for services rendered by the District to him, the time of payment, and the manner of collection, and to establish equal rates for farm members and non-farm members according to the amount of services furnished.
5. To select on or more banks to act as depositories of the funds of the District and to determine the manner of receiving, depositing, and disbursing the funds of the District in the form of checks, and the person by whom the same shall be signed on behalf of the Chairman, with the power to change such bank or person signing such checks and the form thereof at will.
6. Prepare annually an estimated budget for the coming year, adjust water rates, if necessary to produce sufficient revenue required by such budget, cause an annual audit of the District records and accounts to be made by a licensed municipal public accountant or certified public accountant, and make a report on said matters at each annual meeting of participating members.

Article 9

Powers and Duties of Managers

Section 1. The Board my employ for the District a manager, who shall have charge of the business of the Association under the general control, supervision, and direction of the Board. No Director shall serve as manager. Subject to the approval of the Board, the manager shall employ, supervise, and dismiss all agents and employees of the District and fix their compensation. He shall also, so far as practical, conduct the business in such a way that all patrons receive equal pay service and treatment, deposit in a bank selected by the Board, all money belong to the District, which comes into his possession; maintain his records and accounts in such a manner that the true and correct condition of the business may be ascertained there from at any times; furnish the Board a current statement of the business and affairs of the District at each scheduled meeting of the Board and at the end of each fiscal year and at such other times and in such forms as the Board may direct; carefully preserve and turn over to his successor all books, record, documents and correspondence pertaining to the business of the District which may come into his possession; and to perform such other duties as may be prescribed by the Board.

Article 10

Powers and Duties of Managers

Section 1. Chairman. The Chairman, who shall be a member of the Board, shall preside over all meetings of the District and the Board, call special meetings of the District and the Board, perform all acts and duties usually preformed by an executive and presiding officer, and shall sign all Benefit Unit Certificates and such other papers of the District as he may be authorized or directed to sign by the Board, provided the Board may authorize any person to sign checks, on behalf of the District, provided that all checks must be countersigned by the Treasurer. The Chairman shall perform such other duties as may be prescribed by the Board.

Section 2. Vice-Chairman. In the absence of or disability of the Chairman, the Vice-Chairman, who shall be a member of the Board, shall perform the duties as Chairman.

Section 3. Secretary. It shall be the duties of the Secretary who shall be a member of the Board, to keep a record of the proceedings of the meetings of the Board and of the District. He shall serve, or cause to be served, all notices required to be served by law or by By-laws of the District; and in case of this absence, inability, refusal or neglect to do so, then such notices may be served by any member of the Board directed by the Chairman.

Section 4. Treasurer. The Treasurer, who shall be a member of the Board, shall receive and account for all funds of the District, shall deposit the same in some bank designated by the Board as a depository, and pay the amounts, or cause them to be paid out of depository only in the checks of the Chairman, or someone authorized to sign on the Chairman’s behalf, countersigned by the treasurer. At each annual meeting of the District, he shall submit for the information of the participating members a complete statement of his account for the past year and he shall discharge such other duties pertaining to his office as shall be prescribe by the Board, and shall give a good and sufficient bond in such amount as may be fixed by the Board.

Article 11

Books and Records

Section 1. The books and records of the District, and such papers as may be placed on file by vote of the District or Directors, shall during all reasonable business hours, be subject to inspection of any landowner or participating member of the District.

Article 12

Annual Meeting of Participating Members

Section 1. The annual meeting of the participating members of the District shall be held at the District office located at 20270 HWY 52 in Morris, OK, at 7:00 PM on the second Tuesday in March.

Section 2. Special meetings of participating members of the District may be called at any time by the Chairman or upon resolution of Board or upon writing petition to the Chair of the Board, signed by fifty-one percent (51%) of the participating members of the District. The purpose of every special meeting shall be stated in the notice thereof, and no business shall be transacted thereat except such as is specified in the notice.

Section 3. Notice of the meetings of participating members of the District shall be given by mail to each participating member of record directed to the address shown upon the looks of the District at least ten (10) days prior to the meeting. Such notice shall state the nature, time, place, and purpose of the meeting, but no failure or irregularity of the notice of any annual meeting regularly held, shall affect any proceeding taken thereat.

Section 4. The participating members present at any meeting of the participating members shall constitute a quorum for the purpose of transacting business.

Section 5. The order of business at the regular meeting and so far as possible, at all other meetings shall be:

1. Call to Order;
2. Proof of Notice of Meeting;
3. Reading and Approval of Minutes of Last Meeting;
4. Report of Officers and Committees;
5. Election of Directors
6. Unfinished Business
7. New Business
8. Adjournment

Article 13

Board Meetings

Section 1. The Board shall meet annually on the second Tuesday in March, of each year, and will also meet annually to elect officers immediately following the time for election of any new director. The Board shall meet at such and other times as may be determined by the Board, upon call the Chairman or any two members of the Board. Notice of all meetings of the Board, other than the annual meeting to be held on the second Tuesday in March, shall be by mailing a notice to the last known business or residence of each Director at least two (2) days before the holding of each meeting: Provided, however, that when all of the Directors are present at any meeting, however called, or consent in writing that such meeting may be held, the proceedings thereat shall be valid as though the previous written notice aforesaid had been given.

Article 14

Manner and Election of Voting

Section 1. At all meetings of the District, each participating member, qualify as stated in these By-laws, shall be entitled to vote upon all propositions coming before said District. No cumulative voting shall be permitted and each member of the District shall have but one vote.

Article 15

Seal

Section 1. The District shall have a corporate seal, consisting of a circle having its circumference and face the words, “Rural Water District #4, Okmulgee County, Oklahoma,” which shall be in the custody of the Secretary.

Article 16

Fiscal Year

Section 1. The Fiscal Year of the District shall begin the first day of January of each year.

Article 17

Amendment

Section 1. These By-laws my be repealed or amended by a vote of three-fourths of the participating members present at any regular meeting of the District, or any special meeting of the District called for that purpose except that the participating members shall not have the power to change the purposes of the District so as to impair its rights and powers under the State of Oklahoma, or to waive any requirement of bond or other provision for the safety and security of the property and funds of the District or its rights and privileges then existing, or to so amend the By-laws as to affect a fundamental change in the policies of the District. Notice of any amendment to be made at any regular or special meeting of the participating members must be given at least ten (10) days before such meeting and must set forth the amendments to be considered.

Article 18

Basis of Operation

Section 1. The District shall at all times be operated on a non-profit basis for the mutual benefit of its participating members.

Article 19

Benefits and Duties of Members

Section 1. The District shall install, maintain, and operate a main distribution pipe line or lines from the source of water supply, and lines from the main distribution pipelines or lines, to the property line of each participating member of the District at which point designated as delivery points, meters to be purchased, installed, owned, and maintained by the District shall be placed.

Section 2. Each participating member shall be entitled to purchased water from the District, pursuant to such agreement as may from time to time be provided and required by the District and the Board, such water for domestic, livestock, garden and other purposes as a participating member may desire, subject, however, to the provisions of these By-Laws and such rules and regulations as may be prescribed by the Board. The water delivered to each participating member shall be metered.

Section 3. In the event the total water supply shall be insufficient to meet all the needs of the members and users, or in the event there is a shortage of water, the District may pro-rate the water available among the various members and users on such basis as is deemed equitable of the Board, and may also prescribe a schedule of hours, covering the use of water for gardening purposes and require adherence thereto, or prohibit the use of water for gardening purposes if at any time the total water supply shall be insufficient to meet all the needs of the participating members for domestic, livestock, garden, and other purposes, and the District must first satisfy all the needs of the participating members for domestic purposes before supplying any water for livestock purposes and must satisfy all the needs of all the participating members for domestic and livestock purposes before supplying water for gardens and other purposes.

**AFFIDAVIT**

**STATE OF OKLAHOMA**

**COUNTY OF OKMULGEE} ss**

Steve Finch, Bill Dancer, Rick Sturman,Dennis Nunley,Bud Pilch,and Bill Golden, being first duly sworn in, depose and state each for himself, that he is a Director of Rural Water District No. 4, Okmulgee County, Oklahoma, the Amended By-laws were adopted at a meeting of the landowners of said District duly held on the 12th of March at 7:25 P.M. and that were 6 landowners present in person and that vote for the adoption of the Amended By-laws was unanimous.

STEVE FINCH, BILL DANCER, RICK STURMAN, DENNIS NUNLEY, BUD PILCH, AND BILL GOLDEN

Subscribe and sworn to me before this 12th day of March, 2024.

Jordan O’Dell, Notary Public

My Commission expires: 6/15/2027

Public Meeting Rules of Conduct

1. Any citizen wanting to speak before the governing body must sign the appearance request before the three business days before the meeting. At the appropriate place on the agenda, the Chairman will recognize the persons wishing to speak.
2. All of the citizens’ comments must directly pertain to the items on the agenda, which is being discussed. Should any citizens’ comments & conversation NOT pertain to the item, such citizen shall be asked to wait to make their comments when the governing body gets to that particular item on the agenda, or if no such item appears on the agenda, then their remarks shall be made when the governing body considers new business.
3. Every citizen’s conversation and comments shall be limited to 3 minute discussion UNLESS such time is extended OR shortened by the Chairman.
4. All questions and comments must be directed to the Chairman. No citizen may address and/or question any individual governing body member or staff member except with the permission of the Chairman.
5. No gestures or activities intended to disturb the order and decorum of the governing body meeting shall be permitted.
6. No citizen shall speak or comment so as to distract, disturb or interrupt any other speaker but shall only make comments after the Chairman has recognized him and after he has stared his name and address.
7. There shall be no personal attacks on any governing member nor any staff member, persons attending meetings or persons wishing to speak.
8. Any citizen who shall wantonly disturb the lawful assembly of the governing body meeting shall be asked by the Chairman to leave the meeting. In the event that such citizen will not leave the public assembly and continues to disturb and disrupt such assembly, such person may be subject to removal from the chamber for disturbing the peace.

Policies and Procedures

These Rules are issued compliance with provisions of the Rural Water Districts Act of Oklahoma (82 Okl. St. Ann Sections 1301-1321), and the By-laws of the District and are designed to govern the supplying and taking of water service in a uniform manner for benefit of the District and its members. They are subject to change from time to time. However, all such changes must be approved by the Board of the Directors and mortgage holder if applicable. If a provision of the Rules conflict with a provision of the rate schedule, the provision of the rate schedule will prevail. If any portion of these Rules shall be declared invalid by competent authority, such violence shall not affect the validity of the remaining portions.

Definitions

The following expressions when used herein will have the meaning stated.

THREATS OR AGGRESSIVE BEHAVIOR: Threats or aggressive behavior towards District employees or Board Members will not be tolerated. Any member who threatens or acts aggressively towards any District Employee or Board Member may be prosecuted to the full extent of the law and may have his/her Membership revoked upon majority vote of the Board of Directors.

APPLICANT: Any individual, firm partnership, corporation or other agency owning land located with the District , apply for a water service membership.

APPLICATION FOR A WATER SERVICE MEMBERSHIP: The contract between the consumer and the District, pursuant to which water service is supplied and accepted.

BOARD: The Board of Directors of Rural Water District #4, Okmulgee County.

CONSUMER: Any individual, firm, partnership, corporation or other agency receiving water from the District’s facilities and owning or occupying land located within the District in favor of with one or more memberships have been approved.

ILLEGAL CONNECTION: Any unauthorized use of District’s water, including serving additional dwellings and/or businesses. Make or cause to be made any connection between any pipelines, meters or other equipment in such a manner as to prevent any installed metering device from registering properly, or otherwise use water without the consent of the water district. To remove, alter, tamper with or knowingly allow such to any water meter, meter seal or other equipment belonging to the district.

POINTS OF DELIVERY: The point of delivery shall be at the bottom of the re-setter on customer side, unless otherwise specified in the application for water service.

SERVICE: The term service when used in connection with the supplying of water shall mean the availability for use by the consumers of water adequate to meet the consumer’s requirements. Service shall be considered available when the Board approves the membership application regardless of whether or not the consumer makes use of it.

APPLICATION: Membership applications must be completed giving legal description of property to be served, name, address, copy of deed, copy of driver’s license, telephone number of applicant, and desired location of meter. Full payment of membership fee is required with application. Pay outs are not allowed. Property OWNER must sign the application.

The applicant must have a Department of Environmental Quality (DEQ) approved septic system installed and proper paper work turned in to the District office before a tap can be placed or request a pasture or a construction tap.

Applicant must mark desired location for meter. Location must be at property line. The District will attempt to locate this meter at this location. If location is not feasible, meter will be located at nearest point feasible.

MONTHLY CHARGES: There is a minimum monthly charge on all active taps. If you use over the minimum monthly usage of water per month your bill will be a larger amount. Due to inflation these minimums are evaluated yearly by the Board to see if they need to be increased.

EASEMENT: The District will require an easement from the applicant along road way frontage of Section line prior to meter installation.

METER PLACEMENT: The meter must be installed on the property to be served OR an easement provided for the meter installation and service line.

TRANSFER: When property sells, the membership transfers with the ownership of the property, unless transfer of the benefit unit has occurred prior to the closing date of the sale. The District will require that proper transfer forms be completed and the account paid current prior to transferring the account to a new owner.

METER RELOCATION: Relocation of a meter to another property must be approved by the Board. The relocation fee and transfer forms must be complete and received prior to relocation as well as account paid current and easement granted along roadway or Section line. The applicant must comply with all new membership requirements before the meter will be relocated.

REFUND OF MEMBERSHIP FEE: Membership fee is NON-REFUNDABLE. If the member’s meter has not been installed, the applicant may approach the Board and request a refund. All membership fee refunds must be approved by the Board.

PASTURE OR CONSTRUCTION TAP: Applicant requiring service for livestock or construction may request service prior to a sewer system installation and approval. A pasture or construction tap application must be obtained from and approved by the Board. This form is required in addition to application for membership form, and payment of the Tap Fee.

DOUBLE HOOKUP: The District will allow one meter and service line to each dwelling or business as described in Article 6, Section 5 of the By-Laws. Failure to meet these By-Laws shall constitute a forfeiture of Benefit Unit.

MEMBERSHIP FORFEITURE: In the event a Member no longer wants to continue his membership with the District and does not want to transfer the membership to another property and owner, he may request forfeiture. A Forfeiture Form must be completed by the member giving the legal description of the property, tap (account) number, and date of cancellation.

The member may cancel the forfeiture within 6 months of the date forfeiture was requested by giving written notice, paying all charges up to date, including minimums while service was disconnected, penalties, reconnect fee, and reinstatement fee.

RATE SCHEDULE

Refer to current water rates on our website at [www.okmulgeecountyrwd4.myruralwater.com](http://www.okmulgeecountyrwd4.myruralwater.com/) or come into the office and get a copy.

WATER LEAK ADJUSTMENTS

The only way that any adjustments will be allowed is if the property owner shows that he/she had a leak and can prove they have already fixed it. The Board or District Manager may grant a 60/40 adjustment on the bill. This procedure with adjustments can be only granted one time every three years and only on a one month usage.

LATE CHARGES AND PENALITIES

Bill not paid by 4:00pm on the 16th of the month shall be subject to a$20.00 late charge.

DELIQUENT ACCOUNTS

If the account is delinquent, the past due amount is not discharged for the new owner. The same rule applies as in any other transfer.

If the account is 6 months with no payment the membership will be forfeited and past due amount plus a New Membership will be required to resume water services.

If the delinquent account is a renter, the district is not required to discharge delinquent payment. The water district’s agreement (contract) is with the property owner. The property owner is responsible for charges on his/her membership account to the water district. The water district collects from the renter as a service to the property owner only. If the member (customer) does not comply with payment, the meter can be disconnected and processed as any delinquent account. The date of forfeiture of membership would be six months from the time the account was last current as in any other delinquent account.

CUT-OFF NOTICES AND RECONNECT FEES

Bills that have not been paid for 10 days after due date on the 16th will receive a cut-off notice. If that notice is not paid we will disconnect your service. In order to reconnect service you must pay the cut-off notice amount plus an eighty ($100.00) dollar reconnect fee during regular business hours or one hundred ($155.00) dollars reconnect after hours on weekend.

INSUFFICENT CHECK POLICY

If you have 2 or more insufficient checks you are required to pay by cash or by certified check.

RETURN CHECK CHARGES

Bank NSF Check Charge $10.95

Rural Water District #4 Check Charge $25.00

TRANSFER FEE

There is a $100.00 transfer fee and proper paperwork required from purchaser of property.

MEMBERSHIP FEE (NON-REFUNDABLE)

When purchasing a new membership there is a fee of $1,100.00. This membership fee is non-refundable.

COMMERCIAL MEMBERSHIP FEE(NON-REFUNDABLE)

When purchasing a new commercial membership there is a fee of $1,500.00. This membership fee is non-refundable.

AGRICULTURE MEMBERSHIP FEE(NON-REFUNDABLE)

When purchasing a new agriculture membership there is a fee of $5,000.00. This membership fee is non-refundable.

Line Extensions- Member’s Expense

Road Bore- Member’s Expense

(\*All prices are subject to change upon Board approval\*)

LOCATION OF WATER LINES  
Always call OKIE or Rural Water District #4, 48 hours before digging, for the location of all utility lines. If water line is damaged due to failure to call in a utility locate, owner is responsible to pay for all repairs including parts and labor.

ILLEGAL TAMPERING OF WATER SYSTEM

A fine of $250.00 will be charged to any account that is found to be tampered with after being locked by District personnel and additional $100.00 reconnect fee will be added to account. This shall include, but is not limited to cutting or breaking the lock.

A fine of $500.00 and possible prosecution and/or forfeiture of membership will be charged to any account for seconded offense for tampering of water system plus additional $100.00 reconnect fee will be added to account.

MULTIPLE USERS

RV Park: Must have a Hydraulic Analysis completed and pay commercial water tap fee for New Membership.

Mobile Home Park:

The classification, method of service, and minimum change to be assessed each mobile home resident, located in a trailer park, will be the same as for any other residential user on the system. Each mobile home resident is expected to pay the same water charges as other users on the system which normally would be accomplished by installing a water meter at each mobile home. If the residents of the mobile home are not permanent residents, the governing body may elect to serve mobile homes located in a trailer park though a master meter, provided the owner of the trailer park agrees. In writing that he/she will be responsible for payment of the bill based on a minimum charge per unit. The trailer park owner must also pay for constructing their own lines with the trailer park.

Subdivision and Developers:

Developers and/or owners are expected to pay for essential utilities to a new or developing area, including subdivisions. The Board may, at its discretion, elect to participate in some of these costs. If it is determined that a subdivision’s lines must be enlarged, the owners of the subdivision and/or developers will be expected to contribute an amount equal to the cost of enlarging the water system. The developer must also pay for constructing the utility systems within the development or subdivision. IF the Board or a representative thereof determines that the owner has installed service and main lines within the subdivision in accordance with approved plans and specifications, the Board may agree to accept ownership and overall operation and maintenance responsibility of the service lines within the development.

Other “Multi” Customer Residences:

There shall be a Septic System Certificate from the State of Oklahoma per dwelling on file with the District.

FIRE HYDRANT:

Fire Hydrants are only installed by approval of the Board and only installed on lines 6” lines or greater.